

Transit Maintenance Leadership Workshop

March 11-15, 2019 - Denver, CO

Strategy.



Skills
Assessment.



Skill Building.



Success.



Transit Maintenance

Fleet and facility maintenance and management have changed dramatically. Now, strategic planning and human resource management are as important as “handing out daily assignments” and meeting AM and PM pullout requirements. Maintenance leaders now focus on asset management, performance measures, safety, and project management to ensure the stewardship of federal, state, and local dollars; protecting the investments made in our physical transit infrastructure.

Today’s maintenance leaders have a very different set of realities and responsibilities. In addition to technical skill sets, fleet managers are expected to have strong administrative and people skills, work through situations with limited resources, look beyond today’s problems, and contribute meaningful solutions to the organization’s long term strategy and vision. They are expected to manage, lead, and contribute to the strategic direction of their organization.

The Transit Maintenance Leadership Workshop was created to support the development of senior transit maintenance professionals to ensure that they are technically savvy, have strong interpersonal and leadership skills, can implement maintenance best business practices, and lead the maintenance workforce of the future.

Focus Areas

Two focus areas, critical to effective leadership, will be presented:

Maintaining the Business of Transit

This focus area moves participants’ thinking from that of a tactician to a strategist, from ensuring daily pullout (tactical) to using data to understand the cost drivers to inform a strategic vision for the maintenance department within their organization (strategic).

Strategic Planning teaches the skills to think strategically so participants can consider the physical and human assets from both tactical and strategic perspectives.

Managing Physical Infrastructure covers training that develops skill and explores the business of maintenance topics, shares best practices and considers future trends.

Managing Human Infrastructure considers the tactical and strategic perspective of the transit maintenance workforce.

Building Leadership Capacity

This focus area complements "Maintaining the Business of Transit." It provides the personal and interpersonal skills required to lead the workforce to accomplish the work; considers the organizational and industry structure and builds upon interpersonal strengths to support and partner with others to accomplish the work.

Self Management includes personalized development plans based on DiSC and EQ-i 2.0 assessment data, individual and group SWOT assessments that examine individual capabilities from a variety of perspectives, and provide a common language for analyzing leadership styles, providing feedback, and preparing a Personal Development Plan.

Managing Others uses case studies, expert presentations, and small group sessions to enhance leadership abilities to manage relationships and issues with problem employees, use conflict as a tool for growth or change, support diversity and generational complexities, network to build cross-departmental bridges, and provide skill development and practice as a peer coach.

Leadership Workshop

Key Outcomes Include...

Strategy - Apply strategic planning to your transit maintenance operating environment.

People - Encourage succession planning by building the bench strength in the organization. Better understand the human resource policies and practices to ensure better productivity and accountability. Consider best practices in building stronger labor partnerships.

Capital/Physical Infrastructure - Expand knowledge of industry maintenance trends, critical issues, and best practices in fleet procurement. Build an asset management strategy.

Networking Opportunities - Build a peer network to share best practices and lessons learned and encourage on-going support. Consider stakeholder development by building relational equity with key stakeholders to enhance personal networks for support, knowledge, and information sharing.

Who Should Attend?

This 4 1/2-day workshop is tailored specifically for senior transit maintenance leaders, including senior facilities, maintenance of way, and vehicle maintenance leaders who are driving the direction of the maintenance practices within transit organizations; those who will ensure frontline workers are employed and trained to protect our transportation assets today and in the future.

Accommodations

Accommodations have been secured in a centrally-located hotel in Denver, CO. A special rate of **\$209** per night (excluding taxes and fees) is available to successful applicants. Hotel reservation details will be included in the acceptance letter.

What is the Tuition?

The cost of the Transit Maintenance Leadership Workshop is \$2,095.00, and includes Continental breakfast, lunch, and individualized assessments. **Travel costs, hotel accommodations and dinners are not included.**

Acceptance, Cancellation and Refund Policy

Once you are accepted, **you have 5 business days to respond**. If you do not respond in 5 business days, your application will be considered forfeited and your spot will become available to another candidate. You are expected to attend the entire workshop. You will be able to pay by credit card or invoice. All tuition payments are due by **Friday, February 15, 2019**.

If you cannot attend the workshop, a written cancellation notice must be received by NTI (email to Amy Badaracco, abadaracco@nti.rutgers.edu):

- A 50% refund will be issued if your written cancellation is received prior to **12:00pm ET on Wednesday, February 27, 2019**
- No refund will be issued after **12:01pm ET on Wednesday, February 19, 2019**

Apply Today!

All applications are required to be emailed to NTI by 12:00pm Noon ET on Monday, January 7, 2019. Spaces are limited to 25 participants. To apply, complete the Application Packet and email an electronic copy to Amy Badaracco, abadaracco@nti.rutgers.edu

To Learn More...

If you have questions about this exciting opportunity, contact Amy Badaracco at 848.932.6338 or visit our website at www.ntionline.com.

Transit Maintenance Leadership Workshop will....

prepare the next generation of transit professionals to maintain the business of transit.

Workshop schedule and program topics

Monday	Tuesday	Wednesday	Thursday	Friday
<ul style="list-style-type: none"> • Registration • Welcome and History • Introductions • Maintaining the Business of Transit • Strategy Best Practices • Facilitated Peer Group Sessions 	<ul style="list-style-type: none"> • Consolidated Learning • Labor Relations and Asset Acquisition Planning • Facilitated Peer Group Sessions • Critical Issues • Crisis and Change 	<ul style="list-style-type: none"> • Consolidated Learning • Asset Maintenance • Transit Tour • Facilitated Peer Group Sessions • Safety and Risk Management 	<ul style="list-style-type: none"> • Consolidated Learning • Maintaining the Human Infrastructure • Facilitated Peer Group Sessions • Individual SWOT • Generations in Transit 	<ul style="list-style-type: none"> • Consolidated Learning • Facilitated Peer Group Sessions • Role of Maintenance Manager • Week in Review and Next Steps

(Schedule subject to modification)

Presenters Include...



Stephen Bland,
Chief Executive
Officer, Nashville
Metropolitan
Transit Authority



Jack Clark,
Executive
Director,
Transportation
Learning Center



Rolando Cruz
Chief Operations
Officer, Santa Monica
Big Blue Bus



Barbara Gannon,
Principal,
GannonConsult



Susan Eddy
HR Manager II
(Strategy)
King County Metro
Transit



Jeff Hiott
Assistant VP,
Technical Services and
Innovation, APTA



Raymond Melleady,
Managing Director,
North America,
USSC Group



Lindsey Robertson,
Director,
Workforce
Development, APTA



David Stackrow,
Immediate Past Chair,
Capital District
Transportation
Authority

Transit Maintenance Leadership Workshop

March 11-15, 2019 - Denver, CO



Call for Applications



The Transit Maintenance Leadership Workshop was created specifically for senior-level public transit maintenance managers. The Transit Maintenance Leadership workshop was developed by NTI in conjunction with GannonConsult, supported by the Federal Transit Administration, and will be hosted by the Jacksonville Transportation Authority (JTA)

Date: March 11-15, 2019 (participants must attend the entire workshop)

Location: Denver, CO

NOTE: Information on obtaining the hotel group rate will be provided in the acceptance letter.

Application Procedures

Each complete application packet consists of the following items:

- Nomination Form signed by General Manager or CEO
- Application Form
- Statement of Interest (500 word maximum)
- Resume

Please submit completed applications using the enclosed forms and additional sheets, as necessary, by Noon ET on **Monday, January 7, 2019**. Send to **Amy Badaracco** abadaracco@nti.rutgers.edu. Only electronic submissions will be accepted. Additional copies of forms can be downloaded from NTI's website at www.ntionline.com. Questions can be directed to Amy Badaracco at 848.932.6338 or e-mail: abadaracco@nti.rutgers.edu.

Selection Procedures

Applications submitted by the deadline will be reviewed by a committee of industry leaders.

Notification of Nominees

Candidates will be notified of their status via email on or after **Friday, January 11, 2019**. Candidates will receive one of three status: accepted, on waiting list, or declined. Final acceptance notification is due no later than Monday, January 21, 2019. (send to Amy Badaracco abadaracco@nti.rutgers.edu). Individuals wishing to withdraw their names from consideration must follow the cancellation and refund policy.

Transit Maintenance Leadership Workshop GM/CEO Nomination Form



To be considered for the workshop, the application packet must consist of this nomination form (completed by your GM/CEO), the application form, a statement of interest, and your resume.

Instructions: Please provide the information requested below to nominate a senior maintenance manager for the workshop. The nominee must include this form as part of his/her application package.

Please print legibly.

Nominator Information

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Email: _____

I nominate Mr. Ms. Mrs. First Name: _____ Last Name: _____
(Applicant Name)

to participate in 2019 National Transit Institute Transit Maintenance Leadership Workshop.

Signature: _____

I have read and will abide by the refund and cancellation policy written below:

- A 50% refund will be issued if your written cancellation is received prior to 12:00pm ET on Wednesday, February 27, 2019.
- No refund will be issued after 12:01pm ET on Wednesday, February 27, 2019

Tuition Information

An invoice or notice to pay by credit card in the amount of \$2095.00 for tuition will be sent to your attention at the above address. If the invoice should be sent to someone else's attention, please fill in their information below:

Name: _____

Title: _____

Email Address: _____

Telephone: _____

Applications must be received by 12PM Noon ET on **Monday, January 7, 2019** without exception

Send to: Amy Badaracco, abadaracco@nti.rutgers.edu

Transit Maintenance Leadership Workshop Application Form



To be considered for the workshop, the application packet must consist of the nomination form (completed by your GM/CEO), this application form, a statement of interest, and your resume.

Instructions: Please provide the applicant information requested below.

Applicant Information:

Mr. Ms. Mrs. First Name: _____ Last Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Email: _____

Years of Experience in the Transit Industry: _____

Years of Management Experience in Transit: _____

Applications must be received by 12PM Noon ET on **Monday, January 7, 2019** without exception

Send to: Amy Badaracco, abadaracco@nti.rutgers.edu

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Statement of Interest and Resume/CV



To be considered for the workshop, the application packet must consist of the nomination form (completed by your GM/CEO), the application form, this statement of interest, and your resume/CV.

Statement of Interest Instructions: Please attach a Statement of Interest (Maximum of 500 words) to support your application.

Possible topics include:

- What you hope to gain from the workshop
- How maintenance fits into the overall strategic plan of an organization
- Your five-year vision for your maintenance department

Resume/CV Instructions: Please attach a copy of your resume/CV

Applications must be received by 12PM Noon ET on **Monday, January 7, 2019** without exception
Send to: Amy Badaracco, abadaracco@nti.rutgers.edu